

Part 10 - Library Board

- Enter the most current information available.
- List all county contractual board members, if appropriate.
- Contact the Library Development Office with updates throughout the year.

Questions relating to standards are in bold font

List all county contractual board members, if appropriate.

Repeating groups, add one for each board member.

10-001 Position

Report any office currently held by each board member and list each board member only once.

- President
- President of County Contractual Library Board (if appropriate)
- Vice President
- Vice President of County Contractual Library Board (if appropriate)
- Secretary
- Secretary of County Contractual Library Board (if appropriate)
- Treasurer
- Board Member
- Treasurer/employee (please use this designation if appropriate) This designation should not have an appointing authority or dates of appointment, as s/he is a library employee, not an appointed board member

10-002 First Name

List each board member's first name or initial.

10-003 Middle Initial/Name

List each board member's middle initial (optional) or middle name, if used in place of first name.

10-004 Last Name

List each board member's last name.

10-005 Home address

Report the board member's home street address. DO NOT report library address.

10-006 City

Report the board member's home city.

10-007 Zip Code

Report the board member's home zip code.

10-008 E-mail address

Report the board member's email address. Report if available, otherwise “N/A”.

10-009 Appointing Authority

List the appointing authority: Use the following list.

- County Contractual Appointment (ONLY FOR THE 4 LIBRARIES WHICH ARE COUNTY CONTRACTUAL LIBRARIES)
- County Commissioner (IC 36-12-2-17 provides for 2)
- County superintendent of schools (IC 36-12-2-17 provides for 2)
- County auditor (if there is no county superintendent of schools)
- County Commissioners
- County Council
- Library board/employee
- School Board – Specific School name
- Township Board
- Town Board/City Council/Mayor
- Class 2 Library Appointment (Only CLASS 2 LIBRARIES OR CLASS 2 WHICH HAVE ACCEPTED FINANCIAL PROVISIONS OF THE 1947 LIBRARY LAW).

10-010 Date Term Expires

Report the date the board member's term expires. (VERY IMPORTANT). The legal requirement for length of terms is often substantiated by this report.

10-011 Number of Consecutive Terms

Report the number of consecutive terms the board member has held (including the first term through this term). Include years 1-4 of each term as a consecutive term (i.e. year 1 of term 1 is 1 consecutive term). (VERY IMPORTANT). The legal requirement for consecutive terms is often substantiated by this report.

10-012 Date Initially Appointed

Report the date the member was initially appointed. (VERY IMPORTANT). The legal requirement for length of terms is often substantiated by this report.